

## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

**Contact: Gina Wilding**  
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**Despatch date: 2<sup>nd</sup> December 2020**

### COUNCIL

You are summoned to attend a meeting of Ludlow Town Council on  
**7<sup>th</sup> December 2020 at 7.00pm**  
**VIA Zoom**

Link: <https://us02web.zoom.us/j/83987048989>

Meeting ID: 839 8704 8989

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Youth Services Provision
- External Audit
- Financial Reports
- LEP Market Town Funding

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. **WELCOME**

To receive a welcome from Chairman of Council, the Mayor, Councillor Tim Gill.

'Welcome to the Full Council virtual meeting.

There are a few housekeeping things to note.

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

## 2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

## 3. **Apologies**

To receive councillors' apologies.

## 4. **Declarations of Interests**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest



c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. The maximum time allotted per person is three minutes.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address their comments and questions the Council.
7. **Minutes** – To approve as a correct record and to sign the minutes of FULL COUNCIL of **MONDAY 30<sup>th</sup> NOVEMBER 2020**.
8. **Items to Action** –  
To note the items to action sheet from the previous Council Meetings held on the 30<sup>th</sup> NOVEMBER 2020.

<b>ITEM</b>	<b>Attachment</b>
<b>9. YOUTH SERVICES PROVISION – LUDLOW</b>	
<b>a)</b> To receive a presentation on the provision of youth support and activities in Ludlow from the perspectives of Richard Morely of South Shropshire Youth Forum (SSYF); Richard Parkes of Shropshire Youth Association (SYA)	<b>No papers</b>
<b>b)</b> To agree without commitment to provision of any additional funding to consider the budget cuts made by Shropshire Council to youth provision within the budget setting for 2021 / 22. The town council is currently assessing its income losses and its short term priority is to maintain adequate reserves to support the current activities of the council.	<b>No papers</b>
<b>10. EXTERNAL AUDIT</b>	
<b>a)</b> To consider taking the action suggested by the internal auditor relating to the query about the statutory timescale.	<b>10a</b>
<b>b)</b> To note that the attached Annual Governance and Accounting Return have been notified on the Town Council's website.	<b>10b</b>
<b>11. WHITEFRIARS</b>	
To consider a request to use part of Wheeler Road site for storage relating to the works being undertaken by Severn Trent at Whitefriars.	<b>11</b>
<b>12. FINANCIAL REPORTS</b>	
To consider the report on the income and expenditure for the financial year.	<b>12</b>



<b>13. CORE GRANT APPLICATION</b>	
a) To note the criteria for the Annual Core Grant.	<b>13a</b>
b) To consider the Grant Application from the Town Band.	<b>13b</b>
<b>14. REQUEST FOR REDUCED PROPORTIONAL MARKET RENT</b>	
To consider a request from the fortnightly Local to Ludlow for reduced proportional rent for their whole market let.	<b>14</b>
<b>15. MEMORIAL REQUEST</b>	
To consider the request from a family member for an additional memorial stone.	<b>15</b>
<b>16. LEP MARKET TOWN FUNDING LETTER</b>	
To note the LEP Market Town Fund extension letter.	<b>16</b>
<b>17. DIVESTMENT OF SHROPSHIRE COUNCIL PENSION FUND</b>	
To consider the request from the Chair of South Shropshire Climate Action Group.	<b>17</b>
<b>18. COUNCIL CALENDAR</b>	
To approve the following amendments to the Council Calendar to create a workable monthly schedule of Council meetings to bring the official council term to a close.	<b>18</b>
<ul style="list-style-type: none"> <li>• To change Full Council on 29<sup>th</sup> March to 22<sup>nd</sup> March.</li> <li>• To change Full Council meeting on 12<sup>th</sup> April to 19<sup>th</sup> April</li> <li>• To remove P&amp;F meeting on the 19<sup>th</sup> April.</li> </ul>	
<b>19. LCC</b>	
To approve further expenditure for LCC to assist with the exploration of more detailed information and options in relation to the staffing structure report recommendations.	<b>No papers</b>
<b>20. TASK AND FINISH GROUP</b>	
To create a task and finish group to explore more detailed information and options in relation to the staffing structure report recommendations.	<b>No papers</b>
<b>21. COMMITTEE MINUTES</b>	
a) To receive minutes of the Representational Committee on the 14 <sup>th</sup> October and 11 <sup>th</sup> November 2020.	<b>21a</b>
b) To receive the minutes of the Staffing & Appeals Committee on the 19 <sup>th</sup> November 2020.	<b>21b</b>



**M e m b e r s h i p**

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Adams; Clarke; Copley; Garner; Ginger; Jones; Lyle; Naysmith; Parry; O'Neill, Perks; Pote; and Smithers.

**The date of the next Council meeting is the 25<sup>th</sup> January 2021**